

Cleaning frequency to be followed

Area name	daily/ weekly/ monthly	frequency
corridor	daily	2 times daily
wards	daily	3 times daily
patient furniture, mattress, fixtures	daily dusting	1 time daily
floor, walls, furniture fixtures	weekly	1 time weekly
Entrance door	weekly	1 time weekly
Electric fixtures, fan, tube, light, switch board	monthly	1 time monthly
vigorous cleaning of the floors, flooding	monthly	1 time monthly
windows	monthly	1 time monthly
curtains	monthly	1 time monthly
Nursing stations	daily	1 time daily
Drains	weekly	1time weekly

Note: during cleaning always observe for visible dirt, grease, stain, cobweb, bird nest, seepage, dust etc.